



PELHAM  
PUBLIC LIBRARY

# YEAR IN REVIEW

Fiscal Year 2018

October 1, 2017-September 30, 2018

# A new home for the library

On May 17<sup>th</sup> the Library opened in its new location to a crowd of 600 people!

Since that day, we have seen an increase in library visits, use, and engagement.

The new larger location allows us to better serve the community and is helping us to meet our short and long term goals



# Our Mission

The mission of the Pelham Public Library is to provide community access to educational, cultural, and recreational resources in a variety of formats and technologies. At the heart of the Library are a growing collection of informative materials and a staff dedicated to assisting library patrons. The Library recognizes its responsibility to identify community needs, to promote library services for both adults and children, and to serve as a center for reliable information. In fulfilling this mission the library will:

- Provide a safe and pleasant environment in which to utilize the resources, services, programs and facilities of the library.
- Maintain a well-balanced collection of accurate and current materials.
- Provide prompt, efficient and courteous service.
- Present programs on a variety of subjects in the appropriate formats for children, young adults, and adults.
- Continue to identify and meet community needs.
- Recognize and manage change in a positive way and use new technologies to their fullest potential.
- Provide ongoing training and development of our staff, as they are our most valuable resource.

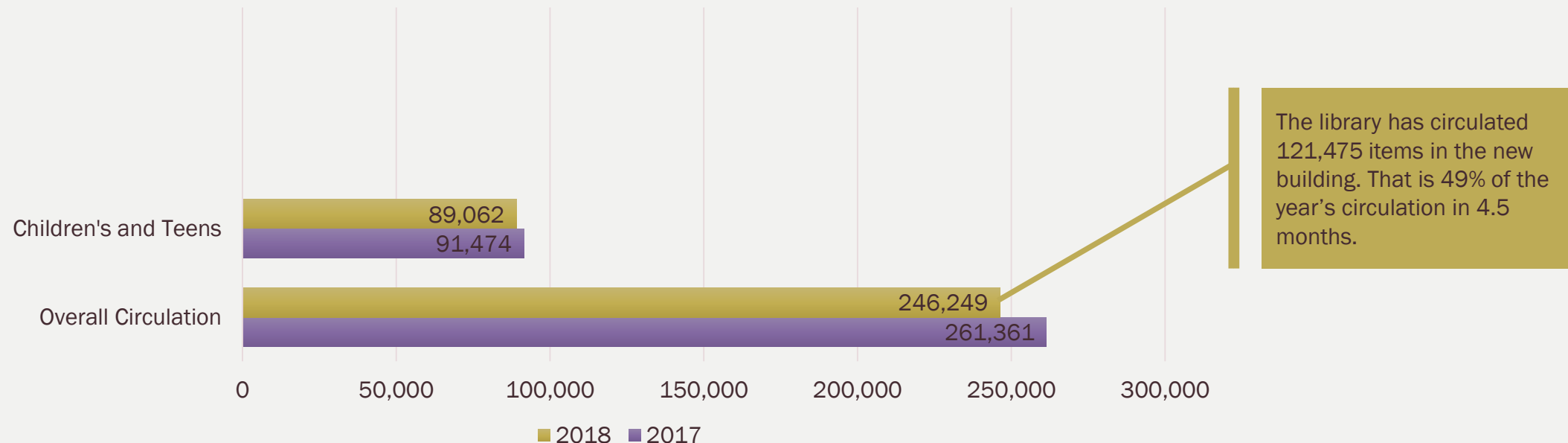


# Materials

GOAL: To provide a well rounded collection of materials including print and non-print to meet the needs of the residents of the City of Pelham and surrounding area.

- We continue to purchase new books, dvds, music and other materials. These collections are well used as evidenced by Circulation Statistics.

\*The library was closed for 4 weeks. This resulted in a slightly lower total circulation this year compared to last year.



# The library is more than just books and movies. It is a community center.

GOAL: To provide a facility sufficient to meet the needs of the users of the library by providing sufficient space for collections, staff, programming and technology.

## Use of Library Services

- Registered Users: 11,484
  - *189 more than last year*
- Questions Answered: 24,739
- Computer Use: 8,795\*
- Wifi: 8,730\*
- Notary and Proctoring: 227

## Use of the Building

- Library Visits: 134,445
  - *22,136 more than last year*
- Study Room Use: 972
  - *In 5 months May-Sept*
- Public use of Meeting Rooms: 842
- Private Tutoring: 860
- Makerspace use: 151

\*these numbers are a decrease of 13% and 5% respectively and are a result of being closed for 4 weeks and without public access computers for an additional 4 weeks while we awaited parts



# Programs

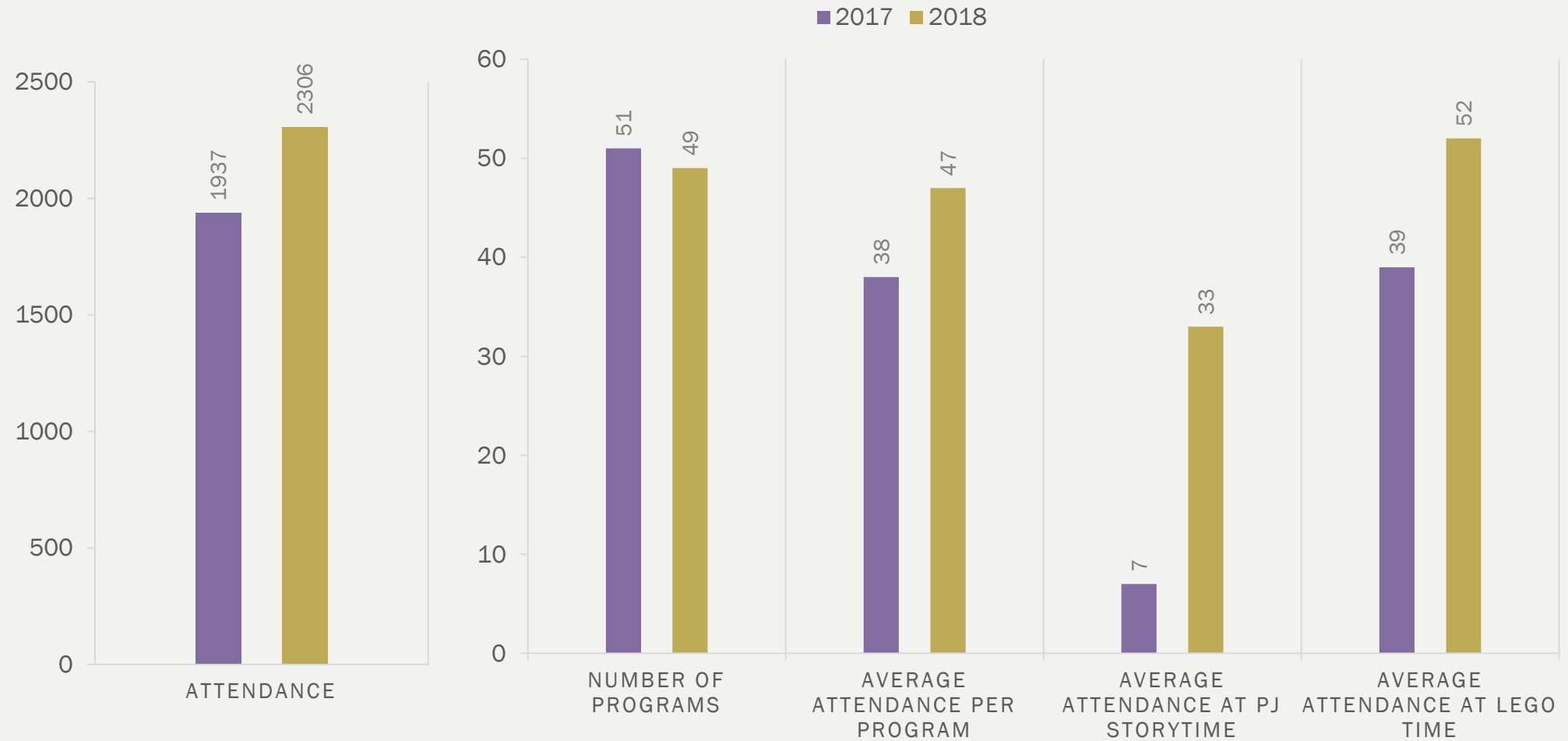
GOAL: To provide programs suitable to the needs of the community, recognizing specific needs of different age groups and target populations.

- Children's Programs: 189
  - Attendance: 6,060
- Teen Programs: 49
  - Attendance: 443
- Adult Programs: 62
  - Attendance: 1,582



In addition to our normal programs like Storytime, Summer Reading, and Informational Programs, this year we offered a few new programs. Tween Tech (pictured here), Teen Cosplay Contest, Homeschool Robotics, 4H Homeschool Club, Spanish Conversation Club, Self-Defense Class, Chess Club (kids and Adult) have all been popular new programs.

# Summer Reading







# Summer Reading





# Staff Training

Goal 3: To provide opportunities for library staff development in order to meet the needs of the community.

In addition to typical library training, the staff was able to participate in Stop the Bleed Training. In the event of an active shooter or other violent incident in the library, the staff will now be able to assess someone who needs help, find the bleed, pack a wound, apply a tourniquet, and apply a chest shield. The library has 3 emergency bleed kits (located at the Circulation Desk, Reference Desk, and Children's Desk). The City provided the training for several departments.

This training is not only useful while at work, but could prove useful in any circumstance staff may find themselves.

In addition to Stop the Bleed, all staff participated in Anti Discrimination and Harassment Training.



# Conclusion

Fiscal Year 2018 was a year of change and upheaval. We spent 7 months in the old location. Then closed for almost 4 weeks to transition to the new location. The staff moved over 60,000 items from the old building to the new. Everyone had to learn how to operate in a bigger building, which is amazing, but has challenges of its own. All new furniture and shelving had to be picked out, ordered, installed, and stocked. It was a massive undertaking. The staff took it all on, and made the transition beautifully. The 5 months in the new building have been busy (sometimes hectic), but it has been incredible to see the community embrace, and make use of the facility. We will continue to operate as a place for the community to gather, to learn, and to engage with ideas and one another.

